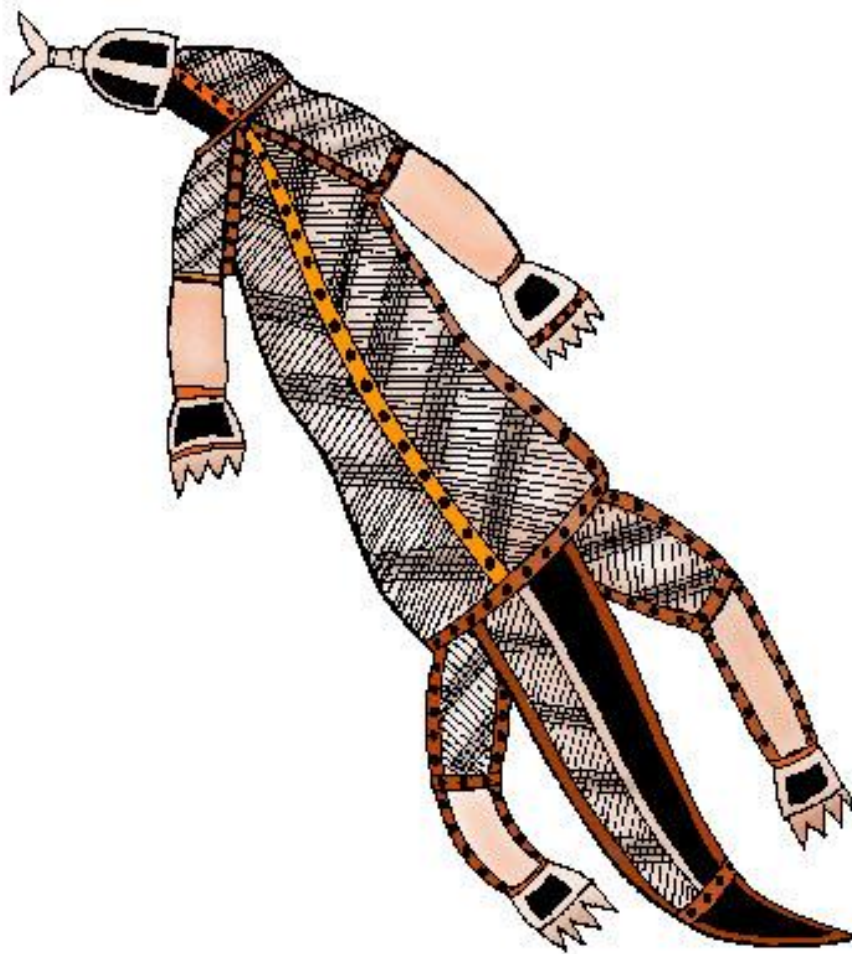




# COOTA GULLA PRESCHOOL

Liverpool West Public School  
79-81 Hoxton Park Road, Liverpool NSW 2170  
Ph: 9602-8062



## INFORMATION BOOKLET

# COOTA GULLA PRESCHOOL

## INTRODUCTION:

The Coota Gulla preschool community is committed to creating a nurturing learning environment that is safe, welcoming, inspiring and focused on obtaining optimum learning outcomes for each child. It is a place where children and their families are valued and where strong relationships are developed. We believe that positive partnerships between families and staff are essential to best support the education of children and to effectively cater for their wellbeing. We encourage and welcome families to share knowledge about their children, culture and community with all educators.

Coota Gulla includes Aboriginal staff as well as early childhood educators to support our early learners.

## PRESCHOOL OPEN HOURS:

8:40am - 9:10am

All parents/carers are welcome to wait in our playground. This is an excellent opportunity for families to make connections with other families in the school.

9:10am - 3:10pm

Parents/carers need to come into the preschool to sign their children in and out.

## SEMESTER PRESCHOOL SESSIONS:

GROUP A	GROUP B
Term 1 and Term 2: Monday, Tuesday and Wednesday	Term 1 and Term 2: Thursday and Friday
Term 3 and Term 4: Monday and Tuesday	Term 3 and Term 4: Wednesday, Thursday and Friday

On enrolment parents/carers are able to give a preference of which group they would like their child to attend. We will do our best to accommodate our families.

## COMPULSORY FEE SCHEDULE

- Preschool Compulsory Fees can be paid weekly, term by term or yearly.

STUDENTS	FEES PER DAY	Families with a current Commonwealth Health Care Card (per day)
Aboriginal Students	\$5.00	\$1.00
Non-Aboriginal Students	\$10.00	\$5.00

### PRESCHOOL PROGRAM

We as educators believe that children are active, capable and confident learners who already have an abundance of knowledge of their world. Every child is valued, known and cared for. Educational programs are driven by children's agency, interests and needs. Children best engage in learning and enhance their overall development, through stimulating play-based experiences. We encourage children to become independent, enthusiastic, lifelong learners who are aware of their rights.

Aboriginal culture is highly valued and is a feature of our preschool life. Aboriginality and connection to land and peoples is enhanced by the contributions and support provided by the parents and Aboriginal community members.

### ATTENDANCE

**Regular attendance is very important** to support your child's development and progress in preparation for kindergarten.

If your child is likely to be absent for more than 2 days, please contact the school on 9602 8062 to let us know.

If your child has prolonged or unexplained absences staff will make contact to clarify. If, during the year, you no longer require a place in preschool please contact the school.

## **SIGNING IN AND OUT**

Children **MUST** be signed in and out each day by an adult (**person 18 years or over**).

Older siblings **WILL NOT** be allowed to drop off or collect preschool children. Adults can wait in the school playground with their child until the bell rings at 9:10am for school to start.

This is an opportunity for your child to interact with their friends and for you to meet other parents.

Parents who want to collect their child early do not need an 'Early Leavers Pass' from the office.

## **DROPPING OFF AND PICKING UP**

After the initial settling-in period and once parents have helped their child to put their bag and other items away, we ask that parents sign their child in to the preschool and say goodbye. There will be planned times for parents to be involved in their children's learning. Please feel free to talk to the preschool teachers about how you can be involved more often.

## **IMMUNISATION**

All children are required to have up to date immunisation records before attending the preschool. Please print these records from MyGov - Immunisation Records and present them at the time of enrolment.

## **MEDICAL PLANS AND MEDICATION**

If your child has a medical condition such as asthma, anaphylaxis, allergies, diabetes, etc, please inform the office on enrolment as we require a Health Care Plan created by your child's doctor. Additional paperwork will be required if we need to administer medication at school. All medicine must be clearly labeled by a pharmacist with the child's name and dosage. Please see office or preschool staff for clarification.

## CUSTODY & ACCESS

The principal must be fully informed in writing of any legal matters relating to your child. All nominated people allowed to collect your child must be 18 years or over and listed on the Collection Authorisation Form (compulsory for attendance).

## PREPARING YOUR CHILD FOR PRESCHOOL

Talk to your child about preschool as a place where they will be happy, make new friends, play, create and learn.

Encourage your child to be independent by putting on their own shoes and socks, feeding themselves, opening containers and packets, putting their lunch box into their bags, going to the toilet, and washing their hands.

## COMMUNICATION WITH TEACHERS AND STAFF

Educators are available every morning and afternoon for informal discussions about your child and their day. If you have any concerns which you wish to discuss please speak to one of the educators to organise a meeting.

## WHAT TO BRING TO PRESCHOOL?

**Children can bring these things every day:**

LUNCH	FRUIT BREAK	DRINKS
- sandwiches * No Peanut Butter, Nutella. - salads - rice* - pasta* - sushi	- fruit and vegetables - yogurt - cheese and crackers	- water - plain milk **NO JUICE OR FLAVOURED MILK.

\* NO FOOD IS PERMITTED TO BE HEATED UP FOR ANY CHILD.

\*\* Please DO NOT BRING JUNK FOOD, as we promote healthy eating.

## UNIFORM

Coota Gulla Preschool encourages children to wear the preschool uniform. The Coota Gulla t-shirt can be purchased from the front office for \$22.00.

- A hat: Wide brimmed or legionnaire style hats. **No baseball caps.**
- A spare change of clothing: underwear, shirt, shorts, socks, pants.
- Jumper in case of cold weather.



## PARENT SUPPORT GROUPS @ LWPS

- Parent Café Thursdays
- Local Aboriginal Education Consultative Group (AECG)
- Aboriginal Education Committee - interested parents can become involved in the planning of the preschool's Aboriginal program and Aboriginal education across the school.
- Mudjin Group for Aboriginal parents and carers.

School Terms - 2020
TERM 1: Wednesday 29 January - Thursday 9 April
TERM 2: Tuesday 28 April - Friday 3 July
TERM 3: Tuesday 21 July - Friday 25 September
TERM 4: Monday 12 October - Wednesday 16 December